

**BUTLER TRANSIT AUTHORITY
MINUTES OF THE MEETING
BUTLER TRANSIT AUTHORITY AT 130 HOLLYWOOD DRIVE
June 13, 2023**

Charles Savannah
Chris Rearick
Tricia Kradel
Joseph Hasychak
Jim Diamond

John H. Paul, Executive Director
Rebecca Black, Lutz, Pawk & Black
Eddie Trizzino, Butler Eagle
Ryan Saeler, Butler Media Group

Charles Savannah called the meeting to order at 5:00 pm with a moment of silence followed by the pledge of allegiance.

ROLL CALL: John called the roll. Charles Savannah, Joseph Hasychak, Chris Rearick, Jim Diamond and Tricia Kradel were present. Lance Calvert was absent.

MINUTES OF THE MEETING: Joseph Hasychak motioned to approve the minutes from the May 2023 Board Meeting as presented. This motion was seconded by Jim Diamond. Roll call indicated all ayes.

CORRESPONDENCE: None.

PUBLIC COMMENT ON AGENDA: None.

OLD BUSINESS: None.

- **Committee Reports (TOE- Terminal, Office and Equipment, Public Relations, Sub-Contractor, Capital Improvements and Expansion) – None.**

NEW BUSINESS

WATER HEATER- RENICK BROTHERS \$29,740- John stated that one of BTA's water heaters stopped working and the other is beginning to fail as well. Tim Boden obtained three quotes for replacing them. Upon review Renick Brothers supplied the best price and BTA Staff is recommending them. Joseph Hasychak made the motion to approve the quote from Renick Brothers of \$29,740 to replace both water heaters. Jim Diamond seconded the motion. Roll call indicated all ayes.

FINANCIAL REPORT/STATEMENT- The May 2023 financial reports were provided in the original Board Kits. Joseph Hasychak made a motion to approve the May 2023 financial report/statements as presented. Jim Diamond seconded the motion. Roll call indicated all ayes. John explained that fiscal year end is approaching and BTA will be preparing for the annual audit soon.

APPROVAL OF THE CHECKS- John asked for approval of check number 530 from the Project checking account. Jim Diamond made a motion to approve check number 530 from the Project checking account and Joseph Hasychak seconded the motion. Roll call indicated all ayes. John asked for approval of check numbers 28206 through 28243 from the Regular checking account. Jim Diamond made a motion to approve check numbers 28206 through 28243 from the Regular checking account and Joseph Hasychak seconded the motion. Roll call indicated all ayes

EXECUTIVE DIRECTORS REPORT- Evening and day-time service trips for May 2023 totaled 13,395. An increase of 1,204 trips from May 2022.

Commuter service total trips were 1,498 for May 2023. An increase of 561 trips from May 2022. John explained that these figures are reflecting that the promotion was a success for BTA.

Good PPTA Conference in Lancaster, PA. All full-time BTA staff attended.

John received word today that BTA's engineers have received approval from PennDot for BTA's bus wash replacement and new floor lift and replacement lift. BTA will gather the final figures for the Board so that they can be placed on the TIP. Charles Savannah asked for the approximate timeframe. John shared that there would be a bidding process and more than likely this would be for the beginning of 2024. The estimate for these two projects is approximately \$2 million dollars.

The next regular scheduled board meeting is Tuesday July 18, 2023 at 5:00pm at the BTA Transit Center Board room at 130 Hollywood Drive.

Minutes of the Meeting
June 13, 2023

QUESTIONS FROM MEDIA/VISITORS- Ryan asked for clarification regarding the replacement of the water heaters. BTA would like them replaced as soon as possible. Ryan asked how long the current water heaters have been in place. John thought they were the original water heaters from when the facility was built. These will be paid with operating funds.

Charles Savannah made an announcement that the BTA Board will be going into an Executive Session regarding Personnel and the Board will return.

ADJOURNMENT - Upon returning from Executive Session Chris Rearick made a motion to adjourn at 5:15pm and Jim Diamond seconded the motion. Roll call indicated all ayes.