

**BUTLER TRANSIT AUTHORITY
MINUTES OF THE MEETING
BUTLER TRANSIT AUTHORITY AT 130 HOLLYWOOD DRIVE
January 9, 2024**

Charles Savannah
Chris Rearick
Tricia Kradel
Joseph Hasychak

John H. Paul, Executive Director
Rebecca Black, Lutz, Pawk & Black
SJ Milliron, Lutz, Pawk & Black
Ryan Saeler, Butler Media Group
Tiffany Fosnaught

Charles Savannah called the meeting to order at 5:00 pm with a moment of silence followed by the pledge of allegiance.

ROLL CALL: Tiffany called the roll. Charles Savannah, Joseph Hasychak, Chris Rearick and Tricia Kradel were present. Lance Calvert was absent.

MINUTES OF THE MEETING: Joseph Hasychak motioned to approve the minutes from the December 2023 Board Meeting as presented. This motion was seconded by Chris Rearick. Roll call indicated all ayes.

CORRESPONDENCE: BTA received a thank you letter from Remote Area Medical (RAM). Charles Savannah read the letter. Remote Area Medical provided statistics for the services they provided on November 11th 2023. BTA supported RAM by providing service to the location for free health care services (a designated stop). RAM mentioned that they are looking to provide this service every other year and would appreciate BTA's cooperation in future clinics.

John shared that Jim Diamond wanted to thank the Board for the book that was given as a gift for his service on the Board. Jim was unable to attend the meeting to thank everyone in person.

PUBLIC COMMENT ON AGENDA: None.

OLD BUSINESS: None.

- **Committee Reports (TOE- Terminal, Office and Equipment, Public Relations, Sub-Contractor, Capital Improvements and Expansion) – None.**

NEW BUSINESS

ELECTION OF OFFICERS- Joseph Hasychak made a motion to nominate Chris Rearick as BTA's Chairperson for 2024. Charles Savannah seconded the motion. Roll call indicated all ayes. Charles Savannah made a motion to nominate Joseph Hasychak as BTA's Vice Chairperson for 2024. Chris Rearick seconded the motion. Roll call indicated all ayes. Joseph Hasychak made a motion to nominate Charles Savannah as BTA's Secretary/Treasurer for 2024. Chris Rearick seconded the motion. Roll call indicated all ayes.

COMMITTEE ASSIGNMENTS- Tricia Kradel made a motion to approve Butler Transit Authority's Committee Assignments for 2024 as presented: Personnel: Charles Savannah, Tricia Kradel and Joseph Hasychak; TOE (Terminal, Office, Equipment): Tricia Kradel, Lance Calvert and Joseph Hasychak; Public Relations: Chris Rearick and Charles Savannah; All Board Members serve on Sub-Contractor, Capital Improvements and Expansion Committees. Joseph Hasychak seconded the motion. Roll call indicated all ayes. Charles Savannah then passed Chris Rearick the Chairperson rights to continue the meeting.

AVAIL CONFERENCE- LOUISVILLE, KY MAY 12-15, 2024- John explained that Kelly Stewart is requesting to attend the annual AVAIL conference. Charles Savannah made the motion to allow Kelly Stewart to attend the AVAIL conference in Louisville, KY from May 12, 2024 through May 15, 2024- costs to include registration, hotel, meals, mileage, tolls and incidentals. Tricia Kradel seconded the motion. Roll call indicated all ayes.

FINANCIAL REPORT/STATEMENT- Tiffany presented the December 2023 financial reports for approval. Joseph Hasychak made a motion to approve the December 2023 financial reports as presented. Charles Savannah seconded the motion. Roll call indicated all ayes.

APPROVAL OF THE CHECKS- Tiffany asked for approval of check numbers 28669 through 28745 from the Regular Checking Account. Joseph Hasychak made a motion to approve check numbers 28669 through 28745 from the Regular checking account and Tricia Kradel seconded the motion. Roll call indicated all ayes.

Minutes of the Meeting
January 9, 2024

EXECUTIVE DIRECTORS REPORT- Evening and day-time service trips for December 2023 totaled 13,890. An increase of 1,890 trips from December 2022. BTA is up 6,942 trips in the first six months of FY 2023-2024 for local service.

Commuter service total trips were 1,035 for December 2023. An increase of 88 trips from December 2022. BTA is up 1,335 trips in the first six months of FY 2023-2024 for local service.

BTA was notified this week by FTA that BTA's Triennial Review is this year. The letter stated that the requested paperwork is due February 29, 2024. BTA staff are already preparing for the review- staff will be conducting a meeting this week to designate who will be addressing which areas of the review. John also has a new contact with FTA Region 3 and he will be speaking with the new contact tomorrow. This will be BTA's second FTA Triennial Review.

The Butler County Commissioners are to reappoint Charles Savannah and appoint a new BTA Board Member by the end of January 2024.

The next regular scheduled board meeting is Tuesday February 13, 2024 at 5:00pm at the BTA Transit Center Board room at 130 Hollywood Drive.

QUESTIONS FROM MEDIA/VISITORS- Ryan asked how many years Jim Diamond served on BTA's Board. John answered Ryan's question. Staff also shared the details of the book gifted to Jim Diamond as requested by Ryan.

ADJOURNMENT – Chris Rearick made a motion to adjourn at 5:21pm and Charles Savannah seconded the motion. Roll call indicated all ayes.