

**BUTLER TRANSIT AUTHORITY  
MINUTES OF THE MEETING  
BUTLER TRANSIT AUTHORITY AT 130 HOLLYWOOD DRIVE  
January 11, 2022**

Joseph Hasychak  
Charles Savannah  
Lance Calvert  
Chris Rearick  
Joseph Gray  
Chris Rearick

John H. Paul, Executive Director  
Rebecca Black, Lutz, Pawk & Black  
Eddie Trizzino, Butler Eagle  
Ryan Saeler, Butler Media Group  
Laura Felton, MV Transportation  
Tiffany Fosnaught

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Joseph Hasychak called the meeting to order at 5:00 pm. Board Members, BTA Staff and the Solicitor attended the meeting the 130 Hollywood Drive location and all others attended via teleconference to allow for social distancing. Once the meeting was called to order it was followed with a moment of silence and the Pledge of Allegiance.

**ROLL CALL:** Tiffany called the roll. Joseph Hasychak, Charles Savannah, Joseph Gray, Lance Calvert and Chris Rearick were present. Jim Diamond was absent. Attendance was taken for anyone on the teleconference so that Tiffany could document their attendance.

**MINUTES OF THE MEETING:** Joseph Gray motioned to approve the minutes from the December 2021 Board Meeting as presented. This motion was seconded by Lance Calvert. Roll call indicated all ayes.

**CORRESPONDENCE:** None.

**PUBLIC COMMENT ON AGENDA:** None.

**OLD BUSINESS:** None.

**- Committee Reports (TOE- Terminal, Office and Equipment, Public Relations, Sub-Contractor, Capital Improvements and Expansion) – None.**

**NEW BUSINESS**

**ELECTION OF OFFICERS 2022-** Joseph Hasychak made a motion to approve the election of Charles Savannah as Butler Transit Authority's Chairman of the Board for 2022. Joseph Gray seconded the motion. Roll call indicated four ayes and Charles Savannah abstaining. Joseph Hasychak made a motion to approve the election of Joseph Gray as Butler Transit Authority's Vice Chairman of the Board for 2022. Lance Calvert seconded the motion. Roll call indicated four ayes with Joseph Gray abstaining. Joseph Gray made a motion to approve the election of Joseph Hasychak as Butler Transit Authority's Secretary/Treasurer for 2022. Charles Savannah seconded the motion. Roll call indicated all ayes.

**BTA COMMITTEE ASSIGNMENTS 2022 -** Charles Savannah made a motion to approve Butler Transit Authority's Committee Assignments for 2022 as presented: Personnel: Charles Savannah, Jim Diamond and Joseph Hasychak; TOE (Terminal, Office, Equipment): Joseph Gray, Lance Calvert and Joseph Hasychak; Public Relations: Jim Diamond, Chris Rearick and Charles Savannah; All Board Members serve on Sub-Contractor, Capital Improvements and Expansion Committees. Joseph Hasychak seconded the motion. Roll call indicated all ayes. Charles Savannah thanked Joseph Hasychak for his efforts in 2021 as Chairman of BTA's Board.

**FINANCIAL REPORT/STATEMENT-** Tiffany presented the December 2021 financial reports. Joseph Hasychak made a motion to approve the December 2021 financial report/statements as presented. Joseph Gray seconded the motion. Roll call indicated all ayes.

**APPROVAL OF THE CHECKS-** Tiffany asked for approval of check numbers 26811 through 26853 from the Regular checking account. Joseph Hasychak made a motion to approve check numbers 26811 through 26853 from the Regular checking account and Lance Calvert seconded the motion. Roll call indicated all ayes.

**NON AGENDA ITEMS-** None.

**EXECUTIVE DIRECTORS REPORT-** Evening and day-time service trips totaled an increase of 990 trips from December 2020. BTA ridership is still down approximately 26% from FY 2019-2020 (prior to the pandemic).

Commuter service total trips were 788 for December 2021. An increase of 202 trips from December 2020. BTA Commuter ridership is still down approximately 72% from FY 2019-2020 (prior to the pandemic).

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Construction is still progressing on time and/or ahead of schedule. There are still some material delays- doors, windows, etc. John has requested a change order to have some painting done to the existing hallways and offices. The contractor is getting prices. The facility is already 11 years old.

BTA plans to award the fixed route services contract for FY 2022-2023 through FY 2027-2028 at the February meeting. John thanked the solicitor and BTA staff for their efforts in answering the many questions submitted regarding this RFP. BTA is going to revise how questions will be accepted in the future for this RFP.

John thanked Joseph Hasychak for his service as BTA's Chairman for 2021.

The next regular scheduled board meeting is Tuesday February 8, 2022 at 5:00pm at BTA Transit Center Board room at 130 Hollywood Drive.

**QUESTIONS FROM MEDIA/VISITORS-** Eddie wanted clarification of the RFP mentioned at the meeting. His question was answered accordingly. Ryan asked if the Park and Ride lot at 130 Hollywood Drive is currently being used as mentioned at the November 2021 meeting. John confirmed that BTA passengers started using the Park and Ride lot as of January 3, 2022. Ryan asked how that service was going and John answered accordingly. Ryan also asked about the timeline regarding the wait area and its completion. John explained that it all depends on the materials that the contractors are currently awaiting.

**ADJOURNMENT-** Joseph Gray made a motion to adjourn the meeting at 5:15pm and Joseph Hasychak seconded the motion. Roll call indicated all ayes.