



# **Micromobility and Bike Policy**

June 2025

## **I. Purpose**

Although the Butler Transit Authority (BTA) encourages all individuals to utilize the services offered by BTA, the guidelines and instructions contained herein must be followed to ensure the safety and comfort of all passengers, as well as the safety of BTA and passenger property.

## **II. General Provisions and Regulations of Micromobility Devices and Bikes**

- For the purposes of this policy, Micromobility Devices include e-bikes, electric scooters, electric skateboards, hoverboards, segways, and any other motorized wheeled vehicles operated by a single person, with gas- or electric-based propulsion.
- Micromobility devices that are not necessary to assist a disabled rider are not permitted on BTA buses.
  - In the event that a micromobility device is medically necessary, such device shall be secured in the same manner and location as wheelchairs, to the extent possible.
- For the purposes of this policy, a bicycle shall be defined as a two-wheeled, manually powered vehicle. Gasoline-powered or motorized bikes, electric powered bikes, hybrid bikes, folding bikes, tandem bikes, tricycles, bikes with child-carrier seats and/or training wheels, and all other micromobility devices, shall not be permitted on the bike racks or on the Authority buses.

## **III. BTA Bike Racks**

- Use of BTA bike racks is limited to non-motorized bicycles, only.
- Each BTA bus is equipped with a bike rack that will hold two non-motorized bicycles at a time.
- On commuter buses, non-motorized bicycles shall be permitted to be stored/transported in the luggage compartments.
- Use of the space on each bike rack and/or luggage compartment shall be on a first-come, first-served basis.
- If the bike rack or luggage compartment is full, passengers with bicycles will be required to wait for the next bus with available space.
- The bike racks on BTA buses are designed to hold bicycles with wheel sizes ranging from 20" to 29" and with tires up to 2.25".
- Bicycles falling outside of the above specifications may not utilize the bike rack and shall not be permitted on the BTA buses.
- Prior to the BTA Bus arrival, the passenger wishing to utilize the bike rack, or the luggage compartment on commuter buses, shall ensure that all unsecured items are removed from the bicycle. Any items which fall from the bicycle while in transit shall not be the responsibility of the BTA.

- The BTA driver should be advised upon arrival when a passenger intends to load or unload a bicycle from the BTA bus.
- Bike locks are not permitted on any bikes being transported on BTA buses, and the use of such lock will result in the revocation of the passenger's ability to use the bike racks or transport buses on any BTA bus in the future.
- Bicycles left on the BTA bus or at a BTA facility for longer than ten days will be considered abandoned.
- Bicycles may not be transported inside of the vehicle or blocking any aisle or within the passenger compartment.

### **Loading and Unloading a Bicycle on the BTA Buses**

- Upon arrival of the BTA bus, inform the driver that you will be boarding and will be loading your bike.
- All bicycles shall be loaded from the curb side or front of the bus.
- Remove loose items from your bike such as water bottles, pumps, bags, etc.
- When loading a bicycle onto the bike rack, squeeze the handle in the center of the rack and pull the rack outward. Place the bicycle onto the rack, with the wheels in the proper slots. Raise and secure the support arm over the top of the tire.
- Prior to approaching your stop, tell the driver that you will be unloading your bike.
- All passengers must be able to load and unload his or her own bicycle, as the driver will not be permitted to assist with the same.

### **Damage**

- The use of the bike rack or luggage compartment on the BTA buses is strictly at the own risk of the passenger/cyclist.
- The BTA is not responsible for loss, theft or damage to any bicycle or equipment on the BTA buses or property, regardless of cause. The use of the bike rack or luggage compartment is an express acknowledgement of the same.